



Second International AMMA Conference, Karlsruhe, Germany

Registration fees and payment

General Information

Registration for the 2nd International AMMA Conference is by completing the online registration form on the web page before 31st of October 2007 and by payment of the registration fee. Registration fees will not be waived except for those scientists assigned by the Conference Organisation Team.

The registration fee includes participation in the meeting with simultaneous translation during the plenary sessions, the programme book, local transport, coffee breaks and lunches during the conference.

It includes also these social events:

Icebreaker / Get-together cocktail on Monday, 26 November 2007
Conference Dinner on Thursday, 29 November 2007

Registration fees

For conference participation, the following registration fees apply per participant:

Early registration fee	On-Site registration fee	Late registration fees
240 €	260 €	+ 40 €

Early registration fee: € 240. Online registration form completed before 31st of October and payment received by the University of Karlsruhe before 16th of November 2007.

On-Site registration fee: € 240 + € 20. Online registration form completed before 31st of October 2007 and on-site payment during the conference at the registration desk which is located at the ground floor of the FTU (main conference building) during:

Monday, 26th of November to Wednesday, 28th of November 2007 08:00 – 10:30 o'clock

Note: **A 20 € charge** applies for on-site payment. Cheques will not be accepted for on-site payment! On-site payment will only be possible in cash (EUROS)!

Late registration: A 40 € charge in addition to regular registration fees applies. Online registration form completed after 31st of October will incur a late fee of 40 €. The early registration fee applies **ONLY** to delegates who register by 31st of October, and subsequently payment is received by 16th of November.

At the conference, registered participants will receive their name badge and their conference material at the registration desk.

Conditions and Cancellation Policy

⇒ Early registration must be accompanied by payment, otherwise it will not be processed and the on-site registration rate will be charged (an additional 20 €).

⇒ Registration fees will only be refunded, if the notice of cancellation is received by the AMMA Conference Organisation Team before the 22nd of November 2007. The cancellation fee is 50 €.

Important Notice

If you need a receipt of payment, you can ask for it during the conference at the registration desk.

Payment of registration fees

Three different possibilities exist to pay the registration fees. Please note, if the correct amount is not received, you will not be registered for the conference:

1. by Bank transfer (€240):

Please address the bank transfer to: **Universität Karlsruhe
76128 Karlsruhe**

with reference : **BA0567 (your Family name and Given name)** and using the following account data:

Name of bank: Baden-Württembergische Bank Karlsruhe

Account holder: Universität Karlsruhe, 76128 Karlsruhe

Account number: 7495500149

Bank identifier code: 600 501 01

IBAN: DE44 6005 0101 7495 5001 49

BIC / SWIFT: SOLA DE ST

**Please use the IBAN-code for an international bank transfer
and add the commission fees in case that you are not paying in Euros.
Please check the commission fees with your home bank.**

2. by Cheque (€250):

Note: A **commission fee of 10 €** must be added to the registration fee.

Please make the cheque out to (in EUROS) :

**Universität Karlsruhe
Institute for Meteorology and Climate Research
76128 Karlsruhe**

with reference : **BA0567 (your Family name and Given name)**

Mailing address of the cheque:

**Universität Karlsruhe
Institut für Meteorologie und Klimaforschung
76128 Karlsruhe
Germany**

3. in Cash (€260) at the registration desk of the conference.

Important Notice: Internet payment and payment by credit cards are not possible.